|  |  |  |
| --- | --- | --- |
| **Person Specification – Salaried GP** | | |
| **Qualifications** | **Essential** | **Desirable** |
| Qualified GP | ✓ |  |
| MRCGP |  | ✓ |
| General Practitioner (Certificate of Completion of Training CCT) or equivalent JCPTGP | ✓ |  |
| **Eligibility** | | |
| Full GMC Registration | ✓ |  |
| National Performers List registration | ✓ |  |
| Appropriate defence indemnity (MPS/MDU) | ✓ |  |
| Eligibility to practice in the UK independently | ✓ |  |
| **Experience** | **Essential** | **Desirable** |
| Experience of working in a primary care environment | ✓ |  |
| Experience of continued professional development | ✓ |  |
| Experience of QOF and clinical audit | ✓ |  |
| Minimum of two years as a salaried GP |  | ✓ |
| Experience of medicines management |  | ✓ |
| Experience of CCG initiatives |  | ✓ |
| General understanding of the GP contract | ✓ |  |
| **Clinical Knowledge & Skills** | **Essential** | **Desirable** |
| Outstanding level of clinical knowledge and skills commensurate with that of an experienced GP | ✓ |  |
| **Skills** | **Essential** | **Desirable** |
| Excellent communication skills (written and oral) | ✓ |  |
| Strong IT skills | ✓ |  |
| Clear, polite telephone manner | ✓ |  |
| Competent in the use of Office and Outlook | ✓ |  |
| EMIS user skills |  | ✓ |
| Effective time management (Planning & Organising) | ✓ |  |
| Ability to work as a team member and autonomously | ✓ |  |
| Excellent interpersonal skills | ✓ |  |
| Problem solving & analytical skills | ✓ |  |
| Ability to follow clinical policy and procedure | ✓ |  |
| Experience with audit and able to lead audit programmes | ✓ |  |
| Experience with clinical risk management | ✓ |  |
| **Personal Qualities** | **Essential** | **Desirable** |
| Polite and confident | ✓ |  |
| Flexible and cooperative | ✓ |  |
| Motivated, forward thinker | ✓ |  |
| Problem solver with the ability to process information accurately and effectively, interpreting data as required | ✓ |  |
| High levels of integrity and loyalty | ✓ |  |
| Sensitive and empathetic in distressing situations | ✓ |  |
| Ability to work under pressure / in stressful situations | ✓ |  |
| Effectively able to communicate and understand the needs of the patient | ✓ |  |
| Commitment to ongoing professional development | ✓ |  |
| Effectively utilises resources | ✓ |  |
| Punctual and committed to supporting the team effort | ✓ |  |
| **Other requirements** | **Essential** | **Desirable** |
| Flexibility to work outside of core office hours |  | ✓ |
| Disclosure Barring Service (DBS) check | ✓ |  |
| Occupational Health Clearance | ✓ |  |
| Project lead as required with CQC, CCG and QOF | ✓ |  |